SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS

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400069
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Chinai College of Commerce & Economics is a primeval college affiliated to the University of Mumbai, it was established in the year 1963. The College was formerly set up by Laxmi Education Society and was managed with grace till 2006-2007. Later from 2007-2008, it was taken over by Laxmi Charitable Trust which was set up in the memory of Shri MathuradasVissanji, ShethLaherchand UttamchandJhaveri and Shri JivanlalChinai by their descendant Shri Pratap Singh Vissanji, Shri PratapBhogilal and Shri RasiklalChinai.
Shri M.C Chagla, Union Minister for Education graced the ceremonial inauguration and the first term commenced in June 1963 with affiliation to the University of Mumbai. Although the college started in 1963 with an ambitious to provide qualityeducation, it gradually extended the scope of philosophy and became a unique college where we aims to fabricate a safe, nurturing yet thought-
provoking environment which is built on positive relationships and developing the student emotionally, socially andacademically.
The college initially started with Bachelor of Commerce (B.Com) course and also added courses like Bachelor of Management Studies (B.M.S) from the academic year 2000-2001, Bachelor of Commerce in Banking & Insurance (B.B.I) and Bachelor of Commerce in Accounts & Finance (B.A.F.) was started form the academic year 2004-2005 and Bachelor of Commerce in Financial Markets (B.F.M.) was commenced from the academic years 2008-2009.

From the commencement of this courses till date all courses of our college are running successfully and enabled to impart quality education to our students and helps them to be an elegant and responsible citizen of the nation.

Vision

• To impart relevant and quality education to students in general and the students around Andheri andnearby vicinity.
• To inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens.
• To promote overall personality development of students via extracurricular activities like sports, advertising event, etc.
• To develop and prepare students for facing challenges in the competitive world by using their potential in academics and co curricular activities.
• To generate a sense of belonging towards the institution by mutual interaction between past and present students.
• To utilize the college infrastructure for well-being of the students as well as the neighbourhood community.

Mission

The mission of the college is to impart quality education for all students in general. Activities reflecting the goals and objectives of the institution and to mould students into rational thinkers and model citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- · Large infrastructure with ground
- · Well equipped with technological advanced IT Lab
- · Use of modern teaching aids such as powerpoint, projectors, speakers.
- · Well organised governance with transparency, grievance redressal committee.
- · Focus on holistic development of students via curricular, co-curricular activities.
- · Proactive, participative and visionary management.
- · College believes on merit system to promote fairness without any biasness in teaching, evaluation, and admission system.
- · DLLE department strive hard for student's betterment.
- · Institution has anti ragging cell and Women Development Committee in-order to avoid any kind of harassment.
- · Transparent feedback system.

Institutional Weakness

- · Since college is affiliated with University of Mumbai and compelled to follow curriculum and examination pattern. Hence college does not have freedom to make changes in syllabus.
- · Lack of hostel facility.
- · Permanent teaching staff of the college has to be increased.
- · Need to re-introduce junior college as majority in-house students seek admission in same institute.
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Institutional Opportunity

- · College can develop industry-oriented courses through third party institutes.
- · There is a scope of technological upgradation.
- · College needs to create innovative ideas for waste management students.
- · Institution needs to hire psychologist to dealt with depressed students.
- · Focusing on soft skills and employability amongst students.
- · College has young faculties hence college has abundance opportunity to motivate staff and take most use of this demographic divide.
- · Making entire campus Wi-Fi enabled.
- · Need to introduce master level programmes.
- · Greater opportunities to expand in new fields with implementation of NEP w.e.f.2024-2025 academic year.
- · Greater integration between industry and institutions by offering employment-oriented programmes.

Institutional Challenge

- · Need more advanced classrooms such as smart class, LED TVs, fully equipped digital class, library.
- · High cost of maintaining infrastructure and software.
- · Syllabus of SFC and B.com is not as par with industry standards hence, teacher face challenges while teaching.
- · Students progress in terms of academics is good however getting good package is still remains as challenge.
- · There is a higher need of change in the attitude of students to keep focus on education and being employable.
- · Inculcating leadership qualities amongst students.
- · Encouraging students for competitive examinations such as UPSC, MPSC, IAS etc due to employment focus in cities at an early age.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to the University of Mumbai and adopts the syllabus provided by the University and develops a curricular design for course delivery within the framework and guidelines of the affiliating University. The curricular planning as envisaged and monitored by the IQAC is systematic and documented through academic calendar, teaching plans and other reports and a system of continuous internal assessment which are prepared in advance across all programs.

The college makes a conscious effort to include Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum by weaving them as seamlessly as is possible into the curriculum using a multipronged approach where in classroom teaching is augmented by organising various activities which draw attention to these issues as part of project work and field work by students. Ethical professional and business practices are part of courses of accountancy, business ethics and corporate governance. Gender issues are addressed in the syllabi of courses like Foundation Course, Media Gender and Culture, Advertising in Contemporary Society and Media Studies. Importance of human values like tolerance, peace and communal harmony are a part of the Foundation Course subject where various activities are organised which inculcate values of kindness and sensitivity towards the deprived sections of society. The college also offers courses like Environmental Studies, Environment Management Foundation Course. Classroom teaching is supplemented by guest lectures on environment protection and sustainability coupled with projects where students collect plastic bottles. This integrated approach of classroom teaching and actual action ensure that these issues are addressed effectively.

The IQAC collects feedback from stakeholders like students, teachers, and alumni the feedback is discussed in the meetings and action taken report is prepared after incorporating the suggestions.

Teaching-learning and Evaluation

The college has adequate well qualified faculty and they are encouraged to enhance their qualification. Our

college uses a blended approach to teaching and learning. Enrolment to the college is through a transparent admission process as per the guidelines of University of Mumbai and the reservation policy of the State government The student profile is diverse and the college admits students on merit without any discrimination based on caste, class, gender, region and religion. The college student teacher ratio is determined by the workload requirements as outlined by the university which the college adheres to.

Departmental academic competitions as well as outbound training programs are conducted. Students are encouraged to participate in research competitions. business plan and entrepreneurship competitions Even the discussion of case studies to develop innovative solutions to the problem.

The Examination committee which is responsible for the conduct of all internal and external assessment ensures a time bound efficient and transparent system of student evaluation. The grievance redressal committee looks after exams related grievances. Our College has adopted a student centric outcome - based approach to teaching and learning. Programme specific outcomes are communicated to student parents/ guardians during the orientation programme COS, POS & PSOs are available on the college website for the reference of students and parents/guardians.

Research, Innovations and Extension

The college is actively promoting a thriving research environment and supporting both faculty and students in their research endeavours. The College Research Cell's initiative to nurture research interests and innovation skills is crucial for the growth and development of the academic community. Providing special leaves for faculty to complete research projects and encouraging them to attend professional courses like orientations, refreshers, and development programs demonstrate the college's commitment to fostering a culture of continuous learning and growth.

Supporting faculty in pursuing major and minor research projects through government and non-government funding sources not only enhance the quality of education but also contributes to the advancement of knowledge in various fields. The fact that faculty members are publishing their research in reputable journals is a testament to their dedication and the college's emphasis on scholarly contributions.

Encouraging students to engage in interdisciplinary research work is a commendable approach as it not only enhances their learning experience but also equips them with critical thinking and problem-solving skills that are essential in today's dynamic world. Moreover, the focus on community outreach programs, particularly those related to environmental sustainability, gender awareness, and student and staff well-being, highlights the college's commitment to social responsibility and holistic education.

The college's collaborations with journal publications and other academic and non- academic entities through MoUs is an excellent way to provide students and faculty with valuable opportunities for internships, career growth, and research and development. These collaborations can also contribute to the innovation and extension of knowledge beyond the campus.

Overall, the efforts being made by the college to establish enriching collaborations, promote research, and support holistic development reflect a well-rounded approach to education that goes beyond the traditional classroom setting. It's clear that the college is dedicated to creating a nurturing environment that fosters academic excellence, personal growth, and social responsibility.

Infrastructure and Learning Resources

Shri Chinai College provides a spacious complex of infrastructure for staff and students. The office, auditorium, and the staff common room on the ground floor are air- conditioned. Students are provided with common room, canteen, gymkhana and a playground. The seminar hall is on the second floor and there is a well-equipped computer labs especially for the students, water coolers and toilet blocks are provided for students.

Our college always aims at providing quality education to their students. However aiming this concept in mind our college has updated and upgraded several infrastructure facilities within the college premises. In order to provide adequate facilities and quality education to the students.

There are total 18 classrooms. 5 out of 18 classrooms having the capacity to accommodate 100- 120 students and remaining 13 classrooms having the capacity to accommodate 60- 65 students. 5 classrooms are enabled with white board and marker facility. Shri Chinai College provides adequate Information Technology Infrastructure enable facilities to its teachers, students and other staff. The college computer lab is located on the ground floor having square feet 300 sqft the usage of computer lab is for practical lectures of computer systems and applications. This college laboratory is also available to students to browse education content and for project work and so on. The laboratory has 41 computers for college students having proper internet connection, effective Wi- Fi and a projector for lecture demonstration. Our students also make use of computer laboratory for filling their scholarship and free ship forms with due consultation with the laboratory staff. In 1963, the Shri Chinai College of Commerce and Economics Library were established in a tiny classroom with a few collections. Our library is currently housed on the second floor of the building, occupying 2442 square feet. The SOUL 3.0 library software automates some library functions. The library's collection includes a sizable amount of dictionaries, storybooks, religious texts, encyclopedias, and textbooks. Students and staff members can record their attendance in separate registers kept by the library.

Student Support and Progression

The college has a well-functioning framework in place to support students' overall growth in their academic, co curricular and extracurricular activities. The needy students are identified and benefitted through scholarships and freeship provided by government agencies. In order to increase the employability of its students, the college has also started offering several capability enhancement courses, such as bridge courses and soft skills development. In addition, a number of talks and events are planned to help people comprehend the value of yoga and meditation in daily life. The College has an Anti-Ragging Committee, a Women Development Cell, and a Students Grievance Cell that investigates and promptly resolves student issues. Additionally, we support a zero tolerance stance. Every year, the college's placement cell is effective in giving students chances for appropriate placement. In keeping with the college's overall goal of student development, the Sports Committee and Cultural Committee engage in a wide range of activities throughout the academic year. The Alumni Association, which keeps in touch with all graduates, facilitates a network of past and present students; our college's alumni association is not yet registered, but it will be shortly. The alumni students actively support their alma mater by engaging in cultural competitions as expert judges and by conducting seminars and

workshops for the students.

Governance, Leadership and Management

To ensure that the Institution is efficiently managed and administered the college follows a time tested and successful as well as a competent secretarial constitution comprising of: The Management, The Principal, The Heads of the meetings with all the Heads of the departments regarding academic activities, Departments, The Faculty Members. The Incharge Principal conducts regular following up on the academic calendar, students' progress, etc. The heads of the departments regularly conduct departmental meetings with all the members of their faculty to ensure that the various committees that have been constituted are functioning effectively to ensure maintenance as well as continuous improvement in the quality of the teaching-learning process.

Institute major area of focus is facilitating high-quality knowledge, development of competencies and skills, enabling to handle the technological challenges, fostering human values and all-round development. Institute aims to follow vision and mission strategies to achieve growth. Our institute is transparent and fair in giving promotion and increments. There is an annual review meeting held by head of the departments with teaching members to see the growth and area of improvements. Institute also encourage teachers to attend Faculty Development Programme and Research work to boost academic performance. Institution always nurture innovation, creativity, research work and experiment, cross fertilization of thoughts and ideas, freedom for students and faculty to think and evolve for the betterment of oneself and the Institution. All the staff members are treated on par with each other in obtaining benefits from the institution.

The Institution has a well-organized structure to carry out administration. Finance department conducts regular financial audits to ascertain recurring and non-recurring expenditure by inviting external auditors every financial year. In Finance module, the student fees, purchase and other expenses are recorded in tally. Institution uses biometric as a tool to monitor attendance of staff members, online admission of students, to manage library database. During pandemic college conducted online lectures via Google Meet and examinations via Jvirus. Institute conducts regular meeting of Internal Quality Assurance Cell (IQAC), timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analyzed and used for improvements.

Institutional Values and Best Practices

Shri Chinai college of Commerce and Economics, places a great emphasis on fostering values of tolerance, harmony, patriotism, and encourages an inclusive approach embracing diversity as well as socially responsible citizenship. The College is sensitive towards gender equity issues which provides a framework to foster gender equity. Specific facilities are provided for women in terms of:

Safety and security,Common Rooms,Complaint/suggestion boxes etc.

In terms of infrastructural facilities, the college provides a large ground for sports activities, organizing various Annual Functions and other cultural activities. It has one air-conditioner Auditorium to host several academic programs and seminars throughout the year.

The cultural committee also encourages the students to perform their best by guiding them and conducting several programs throughout the year. We celebrate cultural, regional, linguistic and socio-economic diversities through various student associations with great enthusiasm. The cultural committee also encourages the students to perform their best by guiding them and conducting several programs throughout the year.

The college had also organized Tree plantation drive at Aarey forest, Goregaon. Students have planted many saplings such as Neem, Mango, Ashoka, Padkarni, Coconut, Sitafal, etc.

The college has over the years adopted a number of good practices however two of the best practices are leading to improvement in quality of the institution. They are as follows:

Building of Paper-less office- The College has taken the initiative of having a paperless office is a work environment in which the use of paper is eliminated or greatly reduced. It is a step towards eco-friendly campus by creating a paperless environment within our college.

Plastic Free Campus-The students and the college has become a part of reducing the use of plastics in the college campus.The concept of green campus and environmental friendly practices in the campus resulted in developing a plastic free and green campus and to also promote sustainable and eco-friendly practices in the campus with the students.

Shri Chinai college of Commerce and Economics has continued to maintain a distinct and remarkable identity for itself over a period of time.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS
Address	Dr. S. Radhakrishanan Marg, Andheri (East)
City	Mumbai
State	Maharashtra
Pin	400069
Website	www.chinaicollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	B.B.Kamble	022-66992024	9699213676	022-6699202 6	shrichinaicollege_1 963@yahoo.co.in
IQAC / CIQA coordinator	Chetan Panchal	022-66992025	9819425286	022-000000	chetanpanchal188 @gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-02-2010	View Document
12B of UGC	11-02-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dr. S. Radhakrishanan Marg, Andheri (East)	Urban	2.58	9651

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Bachelor Of Commerce,BANKING AND INSURANCE	36	HSC	English	180	145
UG	BCom,Bachelor Of Commerce,	36	HSC	English	720	287
UG	BCom,Bachelor Of Commerce,ACCOUNTING AND FINANCE	36	HSC	English	180	176
UG	BCom,Bachelor Of Commerce,FINANCIAL MARKETS	36	HSC	English	180	127
UG	BMS,Bachelor Of Management Studies,	36	HSC	English	360	354

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				6			
Recruited	0	0	0	0	1	0	0	1	1	0	0	1
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	6	7	0	13
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	3	1	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	7	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	4	6	0	10

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	566	2	0	0	568
	Female	519	0	0	0	519
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	26	16	21	24
	Female	21	30	31	31
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	55	47	69	57
	Female	53	64	73	63
	Others	0	0	0	0
General	Male	422	454	426	404
	Female	404	409	443	441
	Others	0	0	0	0
Others	Male	63	86	84	100
	Female	74	73	79	83
	Others	0	0	0	0
Total		1118	1179	1226	1203

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is affiliated with the University of Mumbai; it must adhere closely to the curriculum given by the University of Mumbai for various programmes and courses on a regular basis. From the

	first to the third year of the Commerce programme. The college provides several courses provided by the University of Mumbai; these disciplines encompass a multidisciplinary approach. At the undergraduate level, the course covers a variety of topics, including business economics, environmental science, accounting and management, communication, and information technology. The goal is for students entering this field to be specialists with appropriate knowledge of their chosen specialty.
2. Academic bank of credits (ABC):	ABC is mechanism that established by UGC which helps students to become academic account holder. Students belonging to eligible Higher Educational Institutions (HEIs) can avail the facility of ABC. It help student to transfer and consolidate the credits earned by them by undergoing courses. These credits are transferrable, redeemable for the purpose of award of degree / diploma / certificate etc by an awarding institution. The step by step detailed guidelines stated by University of Mumbai helped students to generate their respective ABC ids. Our college had asked all the students to generate Academic Bank of Credit IDs. Upon registration, we have sent the data to University of Mumbai as stated under circular number DBoEE/ICF/2022-23/14
3. Skill development:	As integration of these courses into the curriculum becomes possible, the college will place more emphasis on these skill enhancement courses with the active implementation of NEP starting in the upcoming academic year. The Institute supports a range of activities aimed at promoting the development of values, soft skills, life skills, career guidance, etc. Soft skill development activities encompassed seminars, debates, and group discussions. Important life skills activity on entrepreneurship and yoga, among other topics, are included in the main activities for developing vocational skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	A lot of learners at the college have received basic education in an Indian language and are fluent in it. As a result, staff employ Hindi and the local state language, Marathi, to help pupils understand issues in the classroom. All staff members are fluent in Hindi, the local language, and their native tongue, therefore Indian languages are widely used to enhance successful communication both within and outside

	the classroom. Several college-level competitions, including as essay writing, poetry writing, and elocution, encourage students to write or speak in an Indian language. Students often compete in intercollegiate DLLE tournaments, with a focus on local language and culture.
5. Focus on Outcome based education (OBE):	Programs offered must have clear outcomes. Our institute creates learning outcomes for all programs, conveys them to stakeholders, and measures their fulfilment at the end. Students are informed about the program outcomes at the beginning of the academic year, which helps them make informed decisions about the skills, knowledge, value, and employability of each program.
6. Distance education/online education:	ICT is an essential part of teaching and learning process. During COVID 19 Pandemic institution conducted online education that included various tools such as Google meet, ZOOM etc. To impart curriculum. Later the pandemic institution begin hybrid mode to deliver the lectures. Our institution tried their level best to conduct online webinar taking into consideration importance of information technology and digitalisation. We have always tried our level best to cope up with the changing trends in the field of online learning. Our institution organised two national conferences during academic year 2021-2022 and 2023-2024 and one International conference during the academic year 2022-2023. The significance of research and provided an opportunity for worldwide researchers those who wish to participate. We always try to provide a platform where researches scholars, students and academicians can show case their talent of paper presentation and publication.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Despite the lack of a formal Electoral Literacy Club (ELC) at the institution, all of our faculties are educating their students about the significance of electoral literacy and our constitution. The majority of our students now understand their personal obligation to their country, and those who Eligible can register on the voter portal to obtain their voter

	cards.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college actively works to raise community awareness through its volunteer program, Teacher Coordinators, Student Leaders, and Coordinators. The Academic Staff Members and Student volunteers work together to plan events on electoral literacy in their role as representatives. When new voters fill out forms, the student help and direct them.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The College encourages young voters by conducting programs that emphasize the importance of voting. College organised Voters Awareness Drive are held to increase participation among students. College organised National voters day.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	By inviting resource persons to give a discussion and provide insight on the Indian constitution, democratic values, and their participation in political processes, our college raises awareness among all of our students.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Our college took the initiative to create a Google form to determine the percentage of students who have registered as voters on the electoral portal and posted it in the student WhatsApp group in order to institutionalize mechanisms for registering eligible students over the age of eighteen as voters. The remaining students who were not registered were approached and persuaded to register using the electoral site based on the data obtained about the percentage of students who were registered to vote.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1118	1179	1226	1203	1171

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
16	17	15	15	18

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
92.08	80.70	98.98	74.35	88.43

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Planning a curriculum through the academic calendar:

Shri Chinai College of Commerce and Economics adheres to the University of Mumbai's rules for its syllabus and examination format because it is connected with the university. Every year, the academic calendar is planned. It consists of extracurricular, co-curricular, and academic evaluation activities. Departments, Committees, and Cells submit the criteria for the academic calendar, which is then authorized by IQAC. All parties involved are given access to the academic calendar for implementation. Periodically, the Academic Calendar is examined and verified. Subject allocation for teachers at the department level is determined by their workload. A schedule is made and followed. Subject-specific requirements inform the development and approval of lesson plans.

Curriculum Planning:

In addition to lecture tactics, participatory, experimental, and demonstrative teaching-learning approaches are employed to create a holistic teaching-learning experience. Teachers can ascertain students' learning levels more successfully by employing the previously described strategies. They can then assign assignments and provide periodic feedback in the classroom to aid in the students' learning based on those levels. Additionally, question banks and other study materials are given to students. Regular administration of formative and summative evaluations is a priority for the department.

Continuous Internal Evaluation:

The College's ongoing internal assessment and evaluation procedures are laid out in the Academic Calendar. Oral exams, group discussions, multiple-choice questions, seminars, presentations, brainstorming sessions, remedial lectures, practical's, projects, and class tests are methods of the evaluation techniques that the department gets ready for. As an affiliated college, tests at the university level are administered in compliance with the university schedule, and summative assessments are carried out internally as well as at the college level. Field tours, guest lectures, industry visits, and other similar activities are frequently incorporated into effective curriculum delivery. The college provides extra practice sessions, remedial lectures, and bridge courses to assist weak learners. By using these steps, we make sure that students do well on the university exam. The college periodically administers surveys to students to gauge their level of satisfaction with the curriculum delivery.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 01

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 2.65

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	156	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Shri Chinai College of Commerce and Economics is affiliated with the University of Mumbai and hence follows the syllabus approved by the Board of Studies. The college has subject-specific mechanisms to handle cross-cutting issues. When the University prescribes a new syllabus, cross-cutting topics are pointed out/identified individually in the areas of Professional Ethics, Gender issues, Human Values, Environment, and Sustainability. After identifying the cross-cutting issues, the College ensures that these issues are addressed to raise awareness about the area through events scheduled in the Academic Calendar.

The following are the cross-cutting issues:

Professional Ethics: The University of Mumbai's syllabus has included specific subjects on professional ethics across all commerce programs. Some of them include the Indian Constitution, Introduction to Ethics in Business & Organization Culture, workplace inspiration, scientific perspective, methodology, scientific writing and ethics in scientific research, and the ethical issues underlying the use of social media for communication.

Human Values: According to the syllabus human values are highlighted in the encompassing cross-cutting issues like human inequality, human rights, understanding stress and conflicts, managing stress and conflicts in contemporary society, urbanization and environment, human rights violations and redressal, as well as soft skills for improving interpersonal communication.

Gender Sensitization: The concepts of disparity and gender inequality are highlighted in the course as part of the cross-cutting topics for gender sensitization.

Environmental sustainability: In the university curriculum, issues like ecology—including its sustainable development, the environment and ecosystem, natural resources, urbanization, eco-tourism, biological prospecting etc. are emphasized.

Integration of College activities with the Cross-cutting issues: The cross-cutting issues listed from the syllabus of the University of Mumbai are considered and accordingly the seminars/workshops are scheduled and executed by the various departments and committees of the College to sensitize the students in the respective areas. The College organizes educational programs on various issues related to gender equality, rights of women. DLLE department of our College organizes visits to NGO's, to

sensitize our students about the problems faced by the underprivileged section of the society. Blood donation camp by DLLE department in association with hospitals, "Career Project" and "Survey for Women Status" by DLLE department is also organized for the students for understanding various aspects of sensitization and human values .Environmental support is actively provided by our college, with events such as cleaning up the environment and planting trees being planned by the environment department. Beach clean-ups and campaigns to foster a clean and healthy environment are organized by our college, emphasizing our commitment to environmental sustainability.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 49.02

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 548

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 34.15

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2023-24	2022-23	2021-22	2020-21	2019-20
420	386	411	417	415

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
1200	1200	1200	1200	1200

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 10.65

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2023-24	2022-23	2021-22	2020-21	2019-20
74	44	56	61	59

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
552	552	552	552	552

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 69.88

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To attain academic excellence and knowledge-based education, the institution offers self-development possibilities while establishing appropriate moral and social values. Departments offer curricular and co-curricular activities, and students are encouraged to participate in various competitions to develop skills in various areas. The institution uses participatory, experimental, and problem-solving techniques for learning. All departments are encouraged to utilize ICT technologies for successful teaching and learning.

Experiential learning is the process of learning via experience, which allows students to learn in a more practical way. The theories gained in the classroom are strengthened with real-life or firsthand experiences through industrial visits. The institution arranges industrial tours to Alok Industries Limited textile industry (Silvassa), Marudhara Polypack Pvt. Ltd, (Jodhpur), Steel Bird Helmets Hi- Tech India Ltd, (Chandigarh), as well as additional industries to give students practical experience in the workplace. The college also organizes talks.The college also provides talks by professionals in several subjects, which promotes vicarious learning.

Participatory learning is an approach in which students take an active role in learning from their peers, making education more exciting and pleasurable. Activity-based learning includes participation in several departmental academic competitions held at the college, as well as overseas training programs. Essay writing, elocution, open mike, mock trading, quiz competitions, poster making, and other activities are organized at the college level, and students are encouraged to participate in these events. Organising college festivals (KALA VILAS) and entrepreneurial events helps students improve their management, public relations, IT, and communication abilities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 73.64

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
22	22	22	22	22

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 19.75

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
05	04	03	02	02

File Description	Document
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institute, affiliated with the University of Mumbai, has undertaken comprehensive internal and external evaluations in accordance with university standards. The seven programs use the Choice based Credit System (CBCS), which assigns credits depending on syllabus content. Student evaluations are based on Continuous Internal Assessment and Semester End Examinations, with weightages of 25% and

75%, respectively.

During the orientation program, the Principal, Vice-Principal, or Coordinator informs students about internal assessment, question paper formats, and university exams through faculty-specific opening addresses. Students learned about the internal evaluation grading schemes, passing scores, and attendance requirements during the orientation program. The lecturers always encouraged the students to discuss their questions with them in order to get their questions answered.The results of a midterm exam were released in compliance with university policies. All of the subject matter experts planned lectures for remediation and Q&A sessions. On the websites of the Institute and the affiliated Universities, the public could access the rules, curricula, and syllabi of every program the college offered. In this context, the university circulars are distributed.occasionally to the academic staff and administrative personnel, and they are also shared in the student WhatsApp groups for the class. Schedules for internal examinations are shared on the class WhatsApp group.

The exam specifications were included in the regulations. The company ensures that evaluation procedures are open and truthful. In order to facilitate continuous student internal assessment, professors also give subject-specific internal tests in addition to the standard exams, Vivas, projects, assignments, and presentations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The subject and outcome of the course is related to the curriculum set by the University of Mumbai and the vision and mission of the university. The department has a well-planned strategy for communicating the curriculum and learning outcomes to teachers and students.

After determining the elements and characteristics that are shared by all of the courses, POs are constructed. Considering these common characteristics, the principal organises conversations with all of the faculty members and program coordinators. These common characteristics are used to shortlist pupils in order to increase their knowledge, abilities, and attitudes. Next, the association between these characteristics and the current programs is examined. The individual program results are assessed following the completion of the POs and a review of the six semester syllabus. After a comprehensive review of the program curriculum, these PSOs are finalised.

B.COM- Programme has created a solid foundation of principles centred on commerce and management.

B.M.S.–(Management studies) Development of managerial abilities and focus on managerial facets of marketing and finance.

B.A.F. (Accounting & Finance) Having knowledge that is applicable to the industry in the fields of finance and accounting is a requirement for the B.Com. (Accounting & Finance) degree.

B.COM (Banking & Insurance) programme develops a knowledgebased on the banking industry as well as the most recent trends in the banking and insurance industry.

B.COM (Financial Markets) programme comprehend the fundamentals of numerous financial investment possibilities as well as how the capital markets operate.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Institute website provides a clear explanation and display of all program's course outcomes (COs), program specific outcomes (PSOs), and program outcomes (POs). COs, POs, and PSOs are also disclosed to students by faculty members at the start of each semester and during the orientation program.

The institution adheres to the linked university's curriculum for all of its subjects. It ensures that the aforementioned syllabi are fulfilled through a lesson plan that is also given to the students at the beginning of the academic session. Working with department heads, the authority ensures that the prescribed curriculum is completed on time. The final grade for the course is determined by reviewing student performance at the end of each semester examination.

Considering how well they did inthe POs established their objectives for the current &last academic year. When assessing the course outcomes of each individual course, the student's performance on internal and university exams is taken into account.One way to measure achievement levels is to look at the actual percentage of students who pass their final exams. To encourage continuous improvement, as the PO's target levels are attained, higher attainment levels are set for the ensuring academic year.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 86.09

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
267	298	390	362	317

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
352	403	407	378	358

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.92

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Shri Chinai College of Commerce & Economics stands out as an institution committed to providing a holistic and enriching educational experience for its students. One of the notable features of the college is its lush campus environment, adorned with abundant greenery including trees, plants, and grass. This attention to creating a natural and serene atmosphere contributes significantly to fostering a conducive learning environment. Research has shown that exposure to nature can enhance cognitive function, reduce stress, and improve overall well-being, all of which are vital for effective learning and academic success.Complementing the physical environment is the proactive approach taken by the Environmental Department in organizing seminars and projects aimed at raising awareness of environmental issues among students. By incorporating discussions and initiatives focused on sustainability and ecological conservation, the college not only educates students about pressing global concerns but also instills in them a sense of responsibility towards the environment. This holistic approach to education aligns with the college's broader mission of nurturing socially responsible individuals who are equipped to address real-world challenges.Moreover, various committees within the college play a pivotal role in fostering a culture of innovation and creative thinking among students. Through the organization of seminars and

webinars that encourage students to think 'Out of the Box,' the college cultivates an environment where unconventional ideas are celebrated and problem-solving skills are honed. This emphasis on creativity and critical thinking equips students with the versatility and adaptability needed to thrive in an ever-evolving global landscape.ShriChinai College places a strong emphasis on research and academic excellence. The presence of a dedicated research cell underscores the institution's commitment to advancing knowledge and scholarship. By organizing national and international conferences, seminars on research methodologies, and webinars focused on intellectual property rights (IPR), the college provides students and faculty members with valuable opportunities to enhance their research skills and stay abreast of emerging trends in their respective fields.Furthermore, the college's partnerships with research publishers and adherence to rigorous peer review processes underscore its commitment to maintaining the highest standards of research authenticity and ethics. This ensures that the scholarly contributions emerging from the college are not only credible but also make meaningful contributions to their respective disciplines.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
01	04	04	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.07

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	01	01	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Shri Chinai College of Commerce & Economics operates the Department of Lifelong Learning and Extension (DLLE), which has been serving the community since its establishment in 1978. The DLLE strives to strengthen the bonds between universities and local communities, aiming to raise social consciousness among its students.

Since the academic year 2013-14, the college has actively pursued two extension programs: the Career Project (CP) and the Status of Women in Society (SWS), the latter being introduced in 2020-2021. These programs are designed to assist students in exploring various career paths and to deepen their understanding of social issues, particularly concerning the status of women in society.

In collaboration with NGOs and hospitals, the DLLE organizes a variety of extension activities:

2019-2020:

The students visited the Mother Foundation NGO, where they provided stationery, colors, and engaged in games with patients.

2020-2021:

The students took part in a poster competition focused on COVID-19 prevention.

2021-2022:

The college organized a National Voter Awareness Contest, incorporating activities such as slogan creation, elocution, poster design, and essay writing.

2022-2023:

The college organized a blood donation camp in collaboration with the Balasaheb Thackerey Blood Bank. Additionally, a street play and demonstration were held to raise awareness about the issue of dowry in society.

2023-2024:

The college and the Balasaheb Thackerey Blood Bank collaborated to organise a blood donation camp.

In addition, a street play, a competition to make posters, a cleaning drive, and the happiness of providing social services.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Department of Lifelong Learning and Extension (DLLE) at ShriChinai College of Commerce and Economics has been consistently recognized and awarded for its outstanding extension activities, which serve to sensitize students towards societal issues and instill moral values. The awards and recognitions received by the DLLE Department are a testament to its dedication and impact within the community. Here's a summary of the accolades received:

2019–2020:

In the Inter-Collegiate competition "ORIGIN" for best entrepreneur, students from ShriChinai College of Commerce and Economics secured first and second place, earning medals from AnandibaiDamodar Kale Junior and Degree College in Borivali, Mother Foundation. Additionally, the management winners were appreciated with tokens of recognition. Moreover, the college students received certificates and recognition for their roles as anchors at the Udaan Festival, further showcasing their multifaceted talents and contributions.

2020–2021:

Students from ShriChinai College of Commerce and Economics received certificates for their participation in a poster-making competition on COVID-19 prevention. This acknowledgment underscores the college's proactive efforts in raising awareness and promoting public health during the

pandemic.

2022–2023:

The college was recognized for hosting a successful blood donation camp, demonstrating its commitment to altruism and community welfare. Furthermore, students secured third place in both the street play and elocution competitions, showcasing their eloquence and creativity in addressing pertinent social issues.

2023–2024:

The college received recognition for organising a blood donation camp that was successful, proving its dedication to community welfare and selflessness. Additionally, the joy of working with Shraddha to provide social services through an NGO (Empowering women and children).

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 6

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
04	02	00	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document]
Institutional data in the prescribed format	[View Document]
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document]
Provide Links for any other relevant document to support the claim (if any)	[View Document]

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 01

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document]
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document]
Institutional data in the prescribed format	[View Document]
Provide Links for any other relevant document to support the claim (if any)	[View Document]

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Shri Chinai College provides a spacious complex of infrastructure for staff and students. The office, auditorium, and the staff common room on the ground floor are air- conditioned. Students are provided with common room, canteen, gymkhana and a playground. The seminar hall is on the second floor and there is a well-equipped computer labs especially for the students, water coolers and toilet blocks are provided for students.

Management class rooms are air conditioned and also equipped with PCs, sound system and T.V, modern teaching aids like LCD projector.

Our college always aims at providing quality education to their students. However aiming this concept in mind our college has updated and upgraded several infrastructure facilities within the college premises. In order to provide adequate facilities and quality education to the students.

Our College auditorium is located on the first floor of the college building. It is owned by the governing body and to be made available as and when required. It is fully air conditioned with capacity of 181 seating. It is equipped with projector and sound system.

There are total 18 classrooms. 5 out of 18 classrooms having the capacity to accommodate 100- 120 students and remaining 13 classrooms having the capacity to accommodate 60- 65 students. 5 classrooms are enabled with white board and marker facility. Each and every classroom having proper ventilation that is a big window. And proper space for students to accommodate for other activities. There are five classrooms having smart class facility i.e ICT enable facilities, LMS etc. All five classrooms are equipped with a computer system and projector.Faculty members make use of these systems to demonstrate presentations and other subject related content to the students.

The college computer lab having total number of computer System i.e 59, number of System enable with LAN and Internet Facility i.e 38. As far as office and staff room is concerned remaining 18 computer systems are placed in college office and Library for administrative work and staffroom for the use of teaching staff.

The vast infrastructure of the college is maintained by keen involvement and care by the staff under supervision of the management. A daily survey of different rooms is taken by an office clerk to record

needs of repairs/ damage necessary arrangements viz. Electric repairs, fittings & replacement of lights/ fans. Repairs of furniture and other fixtures, Plumbing and cleaning of water tanks, Drinking water taps, cleaning of toilet blocks & playground. Two gardeners take care of the lawn and trees surrounding the playground.

The college managing committee look after the maintenance of sports activities. Our college has a separate playground for the outdoor games. Through which our students can showcase and also fulfil their talent at the fullest. The sports coaches are given a freedom to fix the time slot and prepare the schedule accordingly for the practice of their respective sports on the ground. The college grounds are fully utilized during various cultural programmes as well as during sports events organized by the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 35.95

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
4.64419	37.98575	5.76974	49.94567	57.88836

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

In 1963, the Shri Chinai College of Commerce and Economics Library was established in a tiny classroom with a few collections. Our library is currently housed on the second floor of the building, occupying 2442 square feet. The SOUL 3.0 library software automates some library functions. The library's collection includes a sizable number of dictionaries, storybooks, religious texts, encyclopedias, and textbooks. Students and staff members can record their attendance in separate registers kept by the library. Textbooks are also given to students who require them for an extended length of time via the book bank program.

Owing to space constraints, the reading hall's greatest amount of space has been prioritized. Therefore, there isn't a designated area for relaxing.At a time 100 students can be easily accommodated in the college library.Proper seating arrangements are made available for the students.Working hours of the college library works from Monday to Friday from 8:30 am to 4:00 pm and on Saturdays from 8:30 am to 12:30 pm.It becomes simpler for the students to access the books within no time.Student comes to libraries for reading, study or reference. Libraries contain a variety of materials. Libraries should inform their users of what materials are available in their collections and how to access that information. The college library provides a quiet study space for students on campus;

Our college Library is also a member of National Library and Information Services Infrastructure for Scholarly Content (NLIST). The user id and password to access the same is displayed on the library notice board.Alerts about lists of new additions and books received for approval are sent to the teaching staff from time to time.The college Library also organizes book exhibitions to display the broad of books held in store.Student's valuable recommendations are also been considered for purchase of new books.Due to the space constraint, priority has been given to provide maximum space for reading hall. Hence there is no separate space for lounging. The library uses compact shelving for storing books.The library is partly computerized and with the help OPAC, it becomes easy for the students to access the books within no time. Alerts about lists of new additions and books received for approval are sent to the teaching staff. The College Library organizes exhibitions to display the broad array of books held in store.

Student recommendations are also considered for purchase of new books. Books are issued on library cards i.e one text book for one week. Reference books are not issued for home but are for reading in the library itself. Books are issued on oral request of students who may search the authors/ title index. All books are issued on first come, first served basis. Damage to books is claimed by way of fine. The books which are lost are to be replaced or cost of the books is recovered.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Shri Chinai College provides adequate Information Technology Infrastructure to enable facilities for its teachers, students and other staff. The college computer lab is located on the ground floor having square feet of 300 sqft the usage of computer lab is for practical lectures of computer systems and applications. This college laboratory is also available to students to browse education content and for project work and so on. The laboratory has 41 computers for college students having proper internet connection, effective Wi- Fi and a projector for lecture demonstration. Besides those nine computers are made available for office administrative purpose, three computers are equipped for staff room i.e. for teaching staff, two computers are engaged in college library and four computers are used for delivering lectures in the class room for PowerPoint presentation and so on. Bandwidth of internet connection in the institution is 100 MBPS is made available for Laboratory, library, principal's cabin, college office and Staff room and the internet service provider was Reliance Jio. College computer laboratory enables college students and staff to make proper use of IT infrastructure for their studies purpose. Student's uses computer lab for making PowerPoint presentations, charts, assignment, excel work, data work and so on. Such arrangements develop interest of our students towards technical and practical skills which will lead to generate greater scope of enhancement in their overall skills and performance. Many a time teaching staff of our college make use of computer laboratory for demonstrating practical sessions and lectures. The college management appoints a full time lab assistant who will look after towards the systematic work to be carried out on a daily basis. All the computers are enabling with firewall and Anti- virus software. Our college internal staff looks after the maintenance of computer lab. College computer lab provides proper facilities to the college students and the entire lab is fully air-conditioned, and has a washroom facility and proper sitting arrangements. The internal staff looks after the maintenance of printers and LCDs from time to time. Our students also make use of computer laboratory for filling their scholarship and free ship forms with due consultation with the laboratory staff. Teaching staff uses computer laboratory for University of Mumbai CAP purpose and for paper assessment as well. We do believe in providing and rendering delightful services not only to our staff but also for our beloved students. The college laboratory will focus on more interesting activities with the changing demand keeping in mind students interest and solace.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 39.93

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 28

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 0.87

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
0.49865	0.69828	0.69828	0.62499	1.27497

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 1.8

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
19	19	21	25	22

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 40.48

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
674	951	340	78	344

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0.86

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
4	01	03	01	05

5.2.1.2 **Number of outgoing students year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
267	298	390	362	317

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 5.26

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	00	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2023-24	2022-23	2021-22	2020-21	2019-20
00	02	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
08	05	02	1	09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The purpose of the Alumni Association is to strengthen the bonds between current and former students. It has been contributing significantly to the college's success and advancement. A network of former and current students is facilitated by the Alumni Association, which maintains contact with all graduates. The alumni association of our college is not yet registered, but it will soon be registered. The college's alumni served on several committees. It closely collaborates with both current and former college students to further its mission. Because they provide a wealth of information and expertise that would be invaluable in helping the association grow, the association actively works to link with former students and faculty members. In addition to sharing their professional experiences with current batch students, they encourage the students to organize extracurricular events at college, which is one manner in which they participate and contribute to the development of the college.

These alumni enhance the credibility of the institution and also the college's experience. The alumni introduce students to the professionals in their field, thereby helping the students to make valuable connections for internships and job opportunities. The alumni association supplements the student's education by sharing insights and expertise through guest speaking engagements; this fosters a sense of community.

Involving the alumni as judges strengthens ties between current students while also showcasing alumni achievements. These alumni judges connect with participants to provide feedback, advice, and potentially even mentorship beyond the competition. Alumni with relevant expertise contribute valuable insights and perspectives, especially in areas related to their professional background. Their input enriches the real-world experiences with practical ones.

Positive feedback from the alumni association helps in enhancing the enrollment numbers of students. The advocacy of these alumni members through word of mouth influences others's participation and decisions regarding the institution. The experience of the alumni holds potential value to the college. The alumni bring diverse skills to enrich the educational experience of the current students. They help in building industry – institution relationship. The alumni also address topics related to social issues and current affairs in various fields.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Mission:

To provide foundation for academic excellence.
• To provide growth of through various extracurricular activities by overall development.
• To build a strong environment for continuous teaching learning progress.
• Develop students mind from entrepreneurial perspective and ensure correct decision making.
College always impart practical knowledge in student to enable them to face current challenges.

Along with the above mentioned, Shri Chinai College of Commerce and Economics aims to equip students with their expertise, key areas of knowledge in their selected stream, identify and inculcate values. By conducting various events students get proper exposure to showcase their hidden talent. Institution believes in treating everyone fairly and provide equal opportunities by focusing them their individual strength to mould them for future leaders, good citizen and entrepreneurs. The primary purpose of education is not just to provide education, but to provide education in a way that promotes intellectual, moral, and social democracy, which is what India needs today, and this is what all well-wishers of India need to do. Institute ensures a safe, welcoming, and inclusive learning environment where students, faculty, and community members can maximize their academic, professional, and cultural growth. The teachers, non-teaching staff and students work diligently and with great effort to achieve institutions mission. When carried out with a sense of mutual trust, this objective is successfully accomplished. The College believes in practice of transparency and easy access to information are key to building trust and collaborative work culture.

Vision

Vision of the college is to inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens. College is not only imparting academic knowledge to increase their academic excellence but also focuses generate a sense of belonging towards the institution by mutual interaction between past and present students. To utilize the college infrastructure for well-being of the students as well as the neighbourhood community. Institute strive hard to provide excellent educational opportunities that are responsive to the needs of the community and help students meet economic, social, and environmental challenges to become active participants in shaping the world of the future.

The In-Charge Principal is always supportive towards teaching and non-teaching staff who help in executing the strategic and perspective plans through their various departments. The In-Charge Principal forms the committees with the support of a teacher or a non-teaching staff for overall management of the

various smooth operations of the college. The administration, principal and staff work in complete harmony with each other, in line with the vision and mission of the college.

The institutional decision making process, as mandated by University of Mumbai, is democratic and collective, ingrained within the hierarchical structure of governance.

The faculty members of the college are empowered to make decisions either independently or as a group within department or committee concerning academic programs, research and extracurricular activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Our institute had a plan of action prepared by teaching staff in accordance with, which is aligned with long term strategic / perspective plans. Several meetings among the teaching and non-teaching staff to share and understand the implications for allocation of work.

The institution encourage a culture strongly believes in participative management by involving staff and students in various activities. Both students and faculty members are allowed to express themselves and provide valuable feedback to improve the excellence in any aspect of the Institution. Under the Governing Council, Government, and University bodies, the In-Charge principal is responsible for adhering to all rules and regulations, both teaching and non-teaching staff under his jurisdiction.

IQAC functions as the advisory body for various policy matters, structures, and documentation as per rules and regulations governed by the statutory authorities. The In-Charge Principal monitors and regulates various committees for the smooth administration of the institution. Through these committees, all curricular and extracurricular activities are planned and incorporated in the academic calendar for execution. The institutional perspective plan is in line with the vision and mission of the institution which are the constant driving source for improving academic policies and decision makings. "Students" are the primary focus of the Institution. Hence, our institute believes in "student-centric approach". Our Institution believes in fair and transparent teaching and learning methodologies. We evaluate students performance on the basis of examinations (Internal, External in case of SFC) as per rules laid down by University of Mumbai. Examination time-table is prepared and displayed by the Examination Committee well in advance on Notice Board. Teachers are conducting bridge course lectures in order to provide

extra guidance in specific subject to strengthen their skills. Along with this teachers are conducting remedial lectures to those students who have failed in a subject to revise and solve the doubts.

Conferences and Seminars are organized by various departments to give an exposure to both faculty and students for their future growth. Institute follows Code of conduct is issued to teaching and non-teaching staff and the same is implemented. Workload, duty hours, placement, etc. are followed as per norms laid down by management. Yearly performance appraisal report is taken from all the, for better performance and institutional growth. DLLE Committee organises various events such as blood donation camp and implement various extension activities as per the guidelines of the University. The administrative structure of the institution has been designed to facilitate quick decisions and prompt action. Although there is complete decentralisation, there is still a high level of consistency when it comes to decision making about academics, co-curricular, extracurricular activities. Teaching, Learning, and Research is one such wide area where the Institutional Perspective and Strategic Plan have been successfully implemented. This has been made possible by the implementation of the action plans by the guidance under In-Charge principal and management.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution motivates and recognises the efforts of its staff. It appreciates teaching and non-teaching hard work and acknowledges their needs and requirements. Performance of each staff member is evaluated at the end of academic year with consultation of respective co-ordinator by In-charge principal. Basis on performance annual increments are given to them. Our institute believes in fair transparency and healthy work culture which ensures employee to attain personal and professional growth.. The commitment and dedication of the teaching and non-teaching faculty is regularly recognized and appraised by the management.

General Provident Fund scheme is in practice for staff members of self-financing courses. Retirement pension as per Government rules and regulations to aided teaching and non-teaching staff. Duty leaves are granted to the teaching staff to attend various Orientation/Refresher/Seminar/workshops/Training Programs as per the decisions taken by Management (As per the Norms of University of Mumbai). Regular increments are added to Basic Pay on a periodic basis. There is a designated parking area on campus where employees are free to park their two-wheelers or four-wheelers. The faculty is encouraged, and support provided to attend various seminars and conferences and present papers at these forums as it leads to exchange of ideas. The 360-degree performance appraisal mechanism is followed by institute to provide a complete picture of faculty performance and aids in providing constructive feedback and developing the human resources of the institution. The institution also encourages the faculty in their research endeavours by providing them all necessary support such as utilization of institutional resources, infrastructure facilities, financial support, flexible work hours etc.The College provides gratuity benefit to the permanent staff as per "The Payment of Gratuity Act" when the staff resigns or is provided with super annuities.

Work-life balance is promoted by putting in place flexible leave policies and other support mechanisms to manage obligations on both a personal and professional level. The organization provides a range of leave choices, including as sick leave, maternity leave, and casual leave, to both teaching and non-teaching staff.

Teaching and non teaching staff are granted sick leave if they are unable to work due to medical conditions. Maternity leave is granted to female employees who are pregnant. There is a full or partial offer of paid maternity leave. Workers may take unpaid leaves of absence for private reasons.

Adequate canteen facility is have been established in campus premises, available for use by personal during standard business hours and beyond. Employees are provided complimentary WIFI and Internet access in staffroom as well as in library. A green and clean atmosphere is essential for the employees' and students' well-being. Institute provides a number of facilities for the wellbeing of its staff. The staff rooms, office spaces are air-conditioned. The college's campus is full of trees and large open air campus, with immaculate lawns, a properly kept cricket pitch, refrigerator, RO Clean drinking water facilities, and a continuous electrical supply. General community maintenance and housekeeping are handled by a pleasant and responsive crew.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.73

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
03	02	02	01	01

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
13	16	15	15	17

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Financial audit aims at ensuring financial transparency, essential for the smooth running of the institution. Institution conducts internal and external financial audits on a regular basis. Institute maintains and follows a well-planned process for the mobilization of funds and resources. The process of mobilization of funds involves various committees of the institute, the Department Heads and Accounts officer. Institute has designed some specific rules for the fund usage and resource utilization.

Utilization of funds: A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the finance and purchase committee before a final decision based on parameters like pricing, quality, terms of service, etc. The In-Charge Principal, finance along with the accounts department ensure that the expenditure lies within the allotted budget. Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. The internal audit is carried out by experienced and qualified people appointed by the management. The major sources of Income are student tuition fees. All items of revenue and expenditure are judiciously budgeted for each upcoming year. The budget is prepared based on the actual expenditure of previous years and also the expansion requirements. The administration and finance committee monitors and audits the budgets, utilization, expenses, accounts etc. It ensures that the fund utilization is within the limit or allotted margin.

The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor with us is appointed by the College.Based on the audit of financial

statements, the responsibility of the auditor is to express an opinion in the form of Auditor's Report on whether the statements are fair. Finance team checks the bills and vouchers of the revenue expenditure. All funds mobilized are properly accounted in the books of account. A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The college aims at promoting research, development and other activities, involving the faculty at various levels. The Income tax statement is regularly filed. Institution follows transparency in transactions through bills and vouchers. All major payments are done through the Bank. The Institution has its own policy for utilization of funds as it is self-reliant and independent and manages the finances effectively. (Self-Finance College) . All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode. Only authorized persons by management can operate the transaction through the bank.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has always strived hard for the quality assurance strategies and processes and same was carried forward same pattern in every academic year. To monitor and ensure quality of the teaching and learning, the college revised the academic calendar and conducted offline lectures for completion of syllabus, conduct of revision lectures, offline examination and commencement of the next term. Everything was done in accordance with University of Mumbai guidelines. During Covid-19 pandemic IQAC team along with department coordinator ensured to carry lectures, examination via online mode as per university of Mumbai guidelines. The Internal Quality Assurance Cell (IQAC) of the institution frames policies based on the vision, mission, and goals of the college to enable quality enhancement and sustenance in all the aspects of the institutional functioning. IQAC of the institute has consistently endeavoured to maintain quality benchmarks in the activities of the institution. In line to the institution's vision of making responsible teachers. The IQAC achieves its objective of quality enhancement of the institutional functioning by effective leadership. IQAC believes in establishing a democratic pattern of administration. The Management along with the principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills. The IQAC's primary responsibility is to create a mechanism for purposeful, consistent, and catalytic improvement in the Institution's overall performance. The IQAC will make a major and meaningful contribution to the Institution's post-accreditation phase. The Institution

will focus all of its efforts and resources during the post-accreditation term on enhancing its academic quality by holding meetings, which will be overseen by the IQAC. To ensure clarity and focus in college functioning towards quality enhancement through different strategies. The IQAC was constituted to develop an awareness system for consistent improvement in the overall performance of institutions related to academics and administration aspects. College IQAC functions actively in improving the quality of education, teaching learning process and learning outcomes by internalizing policy and procedures of these quality strategies. IQAC strive hard to improve continuously in admission process, student diversity, teachers quality, teaching, learning process and learning outcome. Internal Quality Assurance Cell (IQAC) has been actively functioning in our college. The College entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance and substance, focusing on the core values identified by NAAC.

The IQAC advises to prepare department, class wise teaching plans in advance and monitors the same implementation of the teaching plans prepared and executed by the teachers.IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on best practices adopted by College, new NAAC guidelines, how to write SSR, periodic review meetings etc. IQAC committee ensures to establish and implements quality standards for the institution's numerous academic and administrative activities. IQAC emphasises on improving and incorporating contemporary teaching and learning techniques along with validity of the evaluation methods.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Shri Chinai College of Commerce and Economics is committed to gender equity with several consciousness-raising events to ensure safety and sensitization on campus. As per the directives of the University of Mumbai, the college maintains a Women's Development Cell (WDC) that undertakes events annually to address issues of workplace discrimination and/ or sexual harassment. Through it, the college organizes various activities.

2023-2024 : Session and seminar on **"Personality development and Menstrual Hygiene"** was conducted for the female students by Ms. Nikita Patil.

2022-2023 : Event on **"Anti dowry movement, Bombay** "with Inter collegiate Street Play competition on the topic of **"Evil effects of Dowry custom on Women's Life and Solutions to eradicate Evil custom of Dowry",** State level inter collegiate elocution competition and Rally of college students with the theme of Say **"NO to Dowry"** for degree colleges from Mumbai on the occasion of Anti Dowry Day.

2021-22: Seminar on **"Women security – Crime against women"** with Ms. UnnatiThakar (PSI) from Mumbai police, JagrutMumbaikar Programme.

2020-21: Webinar on **"Poster Presentation Competition"** on the topic of **"Role of women in Indian Politics, Domestic violence during Lockdown of Covid-19, Save girl child and Lifestyle of women in urban and rural India"** with WDC AND IQAC.

2019-20 : Session and seminar on **"Cancer care (Common Cancer Awareness Programme)"** for the girl students with Dr.Shabana Ali who is working in the Intensive Care Unit at Asian Cancer Institute.

Shri Chinai College of Commerce and Economics taken various Security measures for staff and students (male and female) gender-segregated common rooms and toilets, gender-neutral toilet for students on the ground floor, there is a women security personnel stationed at the main entrance for overall safety of women. Our college has Installed CCTV cameras to ensure that the institution becomes safer for women. The Library provides various facilities to the students and staff members by lending books, magazines and newspapers etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Shri Chinai College of Commerce and Economicsconsistently strives to foster an inclusive environment that promotes tolerance, harmony, and understanding among individuals from diverse cultural, regional, linguistic, communal, and socioeconomic backgrounds. It sensitizes its students and employees to the constitutional obligations, values, rights, duties, and responsibilities of citizens.

"Unity in Diversity" is the primary essence of Indian society.

It enables us to build up students ethically, academically and culturally aware to serve the society. It helps to motivate the students about environmental and social harmony.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, there is no intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities. The Institution organizes various cultural and extension activities on a regular basis to celebrate the diversity that exists in the country. The college celebrated significant events and occasions that hold cultural and historical importance such as:

- Shri Chinai College of Commerce and Economicswith DLLE Committee unit had organized **"Blood Donation camp"** in our college. Donation and Thalassemia check-up were done in the camp making every individual aware of their responsibility as a good citizen as well as a better human being. Thalassemia check-ups can identify the patient at early stage and the treatment can help him/ her to recover.
- The institution celebrated **"Marathi Bhasha Divas"** and organized different competitions. The

college has also organized Storytelling Competition Recitation of the poetry, Essay Competition in Marathi followed by Marathi Dance. The institution sensitizes the students and employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works to nurture them as better citizens of the country through various curricular, co-curricular and extra-curricular activities.

- **The Code of Conduct policy document** covers how students should conduct themselves like an educated Indian citizens.
- The Institute had organized a seminars on **"Ethics and professional skills at workplace"**, to enable the students to develop professional skill ethics in their personal and professional life. The students had a better grasp of Professional Ethics and how to cope with ethical challenges.
- Tree plantation - The College had also organized **"Tree plantation drive"** at Aarey forest, Goregaon. Students have planted many saplings such as Neem, Mango, Ashoka, Padkarni, Coconut, Sitafal, etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices 1

Title of the Practice: Plastic Free Campus

Objectives:

1. To measurably reduce plastic waste and pollution in college campuses andthe world around them.

2. To completely Ban on usage plastics within the institution's premises.

3. To create a plastic-free college campus.

4. To promote a healthy way of living.

5. To reduce environmental pollution.

Context:

Since its founding, the College has complied with the majority of its responsibilities in terms of solid waste management. In light of the Indian government's decision to ban all single-use plastics due to the harmful effects of plastic use and pollution.

The college administration rigorously prohibits the use of single-use plastics in its property to make it a "Plastic Free Campus."

To create a plastic-free college campus. With this best practice, plastic pollution has been greatly reduced within the college premises.

We decided to inform and educate students about the harmful effects of the use of Plastics on humans, environments and animals.

The Practice:

It is becoming a key responsibility of every citizen of our country not just to "Say No to Plastics" but also to create awareness among the community as whole to stop this pollution and leave behind a green and pollution free place for our future generations. The college also organised a seminar on **'Save Earth Save Life'** by the department of Environmental Studies. The main aim of this program was to ban the use of Plastic bags.

Given the Government of India's resolution to ban all single use plastics due to the hazardous impact of plastic use and pollution

1. The main aim of this program is to ban the usage of Plastics bags, reduce and reuse waste to conserve and maintain natural resources of ourEarth.

2. There are fewer plastic cups, plastic plates and spoons or straws used in ourcollege canteen.

3. This practice has focused on the reduced use and ultimately elimination of use of plastic bottles, plastic straws and poly bags within the college campus.

4. Educating students and staff members about the importance of cleanliness and hygiene by making them understand about the harmful effects of Plastics. The goal is to encourage them to be proactive in their contributions.

5. The campus has been declared a plastic free zone. The plastic glasses have been replaced by steel plates and steel glasses in the move to make the campus plastic free zone.

6. Segregation of wet waste and dry waste is done by our college premise.

Evidence of Success:

1. The students and the college has become a part of the ban on plastic campuscampaign.

2. The concept of a ban on plastic campus and environmentally friendly practices in thecampus resulted

in developing a clean and green campus and to also promotesustainable and eco-friendly practices in the campus with the students.

3. This practice has been very successful and we can proudly declare our college campus 'plastic free'. Our "Plastic Free Campus" policy has not been flouted till date.

4. Use of paper cups and plates is encouraged and the use of plastic bags and plastic tea cups is banned. Plastic free culture is imbibed.

5. Plastic litter is reduced through awareness programmes. The students take great care to put plastic litter in the box provided.

6. With this best practice, plastic pollution has been greatly reduced within the college premises.

Obstacles Faced/Resources Required:

1. There were several barriers to executing a plastic free campus. It was tedious task to ban plastic completely on the campus.

2. Problems Encountered and Resources required segregation of plastic as pertheir grade which is a difficult task.

3. Time constraint is a big hurdle in keeping the students engaged in awareness programme and cleaning the campus.

Best Practices 2

Title of the Practice: Building of Paper-less office.

Objectives:

1. We aim to eliminate the usage of paper as much as possible.

2. To promote paperless approach in day to day activities.

3. To minimize paper-waste in the office.

4. Reduce time & expenditure.

5. To cultivate healthy habits of paperless work.

6. To create awareness among the staff about the importance of environment.

7. To adopt & use new technology effectively.

8. Improve efficiency.

Context:

It is a step towards an eco-friendly campus by creating a paperless environment within our college. To adopt new technology toremain competitive in rapidly changing profession is necessary. A paperless office is a work environment in which the use of paper is eliminated or greatly reduced.

Going paperless can save money, boost productivity, save pages, make documents and information sharing easier, keep personal information more secured and easily accessible for us and help the environment.

1. Going paperless will reduce our usage of paper and help us to save the cost, it would also digitize our office and make the storage and retrieval ofdocuments easier and quicker.

2. The college has taken a great initiative in different methods and tools to carry out their work with utmost efficiency and faster than before. Paperless office concept is the new way of working in the college.

3. Electronic documentation in record-keeping makes it easier to maintain and retrieve.

The Practice:

1. The institution creates a paperless office policy.

2. A WhatsApp group is also created for emergency and important messages and notices. Notices are sent through the official WhatsApp official group of the college.

3. We also inculcate the practise of online attendance, online admission and online payment of fees.

Obstacles Faced/Resources Required:

1. Technical issues regarding internet connectivity.

2. Hardware Failure

3. Financial assistance is required to make the office paperless.

4. The resource for this activity is computer with connection, scanner, printer etc.

Evidence of Success:

1. Paperless campus ensures providing an eco-friendly environment that reduces deforestation along with providing quality academic and administrative services.

2. Saves Time.

3. Time spent filing, organizing, and searching for paperdocuments is time that could be spent on more productive tasks.

4. Saves Space.

5. Saves Money.

File Description	Document
Best practices as hosted on the Institutional website	**View Document**

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

- To Innovate, Enhance and Empower and Excel in Education.
- Since its inception, Shri Chinai college of Commerce and Economics has continued to maintain a distinct and remarkable identity for itself over some time.
- Located in the prime area of suburban Andheri East, Mumbai, it provides advantage to the students as well as its staff in terms of commuting and maintains a set of high principles and criteria for student's life enhancement.
- Apart from its location, the college is renowned for offering the best of the courses including Self-Financing courses such as BMS, BAF, BBI, BFM and B.COM.
- This caters to the students interested in an array of disciplines.
- A mix of learning and curiosity acts from the institution over the years has resulted in positive actions for the betterment of the students. We are deeply committed to making a good difference in our student's lives.
- Externally, we are motivated to carry out our objective because we believe in the transforming power of education and research for their improvement. The college is dedicated to quality and excellence in all of its activities, including teaching, research, training, and outreach.
- The college has done an exceptional job of offering quality education to all of its students while focusing on their overall development as citizens and making attempts to advance and employ them. The Institution's performance in Teaching-Learning has been outstanding.
- Shri chinai college of commerce and economics gives its teachers, non-teaching staff, and students every opportunity for ethical and moral value-based self-development in order to meet the challenges of the dynamic teaching-learning environment.
- It strongly believes in paying back to society what it rightfully owes to it. The institution believes in creating and nurturing an environment of social commitment in the young minds and the best way it can be done is by leading through example.
- In terms of infrastructural facilities, the college provides a large ground for sports activities, organizing Annual Functions and other cultural activities. It has one air-conditioner Auditorium to host several academic programs and seminars throughout the year.
- The library of the college significantly adds to the pride of the college. It has a reading hall for students and a separate reading section for the staff.
- The college has made provision for a gymkhana to encourage physical fitness.Gymkhana

Instruments are available for exercise and warm up for sports students.
- The maintenance of water supply i.e., cleaning the tank, repairing work of water coolers and Aqua guards is done as and when required.
- The supervision and support staff look after the maintenance of water supply, electricity, and related work and also for cleanliness of the college building. There are computers and computer laboratories The Institute actively promotes active learning methodologies for improving teaching-learning processes.
- The college had organized Yoga so that every learner, Teaching and Non- Teaching staff member could take advantage of learning Yoga, keeping them fit, fine and stress free.
- The college had also organized Tree plantation drive at Aarey forest, Goregaon. Students have planted many saplings such as Neem, Mango, Ashoka, Padkani, Coconut, Sitafal, etc.
- Donating blood means saving a life. Our College with DLLE unit organizes Blood Donation and Thalassemia check-up camp making the every individual aware of their responsibility as a good citizen as well as a better human being. Thalassemia check-ups can identify the patient at early stage and the treatment can help him/ her to recover.
- The Department of Sports and Physical Training plays a significant role in developing the physical skills of the students interested in various sports.
- It enhances their skills and promotes them by encouraging them to participate in sports activities such as Table-Tennis, Cricket, Chess, Kho-Kho and Carom remain popular among those who participate in these sports.
- The various cultural committees also encourage the students to perform their best by guiding them and conducting several programs throughout the year.
- The college encourages the teaching faculty to remain updated in respective subject-areas by emphasizing on research and development, which is extended to student's level as well.
- The college also focuses on Plastic Free Campus to measurably reduce plastic waste and pollution in college campuses and the world around them. And to eliminate plastic pollution and its toxic impacts on people and the environment. Thereare limited usage of plastic cups, plastic plates and spoons or straws used in our college canteen.
- The college also focuses on Building of Paper-less office as we aim to eliminate the usage of paper as much as possible and to instil competencies and improve Document Security.
- The college aim to provide a clean and green campus as is aimed to implement the approach and attitude towards sustainable living by creating a healthy atmospherein and around the campus by creating sense of security, ease of accessibility and sensitizing students about their responsibility towards environment.

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

Shri Chinai College of Commerce and Economics is not just a place for academic pursuits; it's a vibrant where students engage themselves in a various activities that contribute to their overall development.

The college also encourages the students to enroll and participate in various skill developing activities such as Seminars, Quiz Competition, Debate, Presentations, bridge courses and so on as part of their usual curriculum to help them to stand out exceptional and foot forward in the real world.

The college conducts National and international conference. Faculty members encourage students to explore into research projects and also enroll themselves into the department of lifelong learning and extension (DLLE) where students can conduct survey and so on.

The Placement cell focuses on campus placement and helps to connect students with potential employers, and ensures their activeness and readiness for the professional world.

Cultural activities at Shri Chinai College of commerce and economics celebrate diversity and creativity. Programme like KALA VILAS cultural fest, traditional day, talent shows and so on provide a wide range of platform for students to showcase their inner artistic talents. Such activities foster a sense of togetherness and mutual appreciation for various forms of expression.

The institute also fulfills sports requirements of students by way of providing a huge playground for outdoor games practice and sports room for indoor games. Sports not only promote a healthy lifestyle but also inculcate certain qualities like discipline, teamwork- team spirit and strength amongst the students.

The college offers full facilities and admission to all the deserving students. In order to reduce the financial burden on the families for the payment of fees our college offers easy installment facilities that has helped the under privileged families over a period of time. Various Government schemes are also made available to the students.

The college has taken initiative to inculcate sensitivity towards preservation and protection of natural environment. The college endeviours not only staff members but also students to take care of natural environment belonging to the college premises. For that our college conducts Environment audit, Energy audit and Green audit.

Concluding Remarks :

Shri Chinai College of Commerce and Economics will be going through the third cycle of NAAC. Over the years our college has taken various initiatives and measures to align with the Vision and Mission statements of our college that is to provide the best quality education, along with placements, co- curricular activities, cultural events, sports, community services and so on. Which will build a greater confidence and positive spirit amongst the students. The holistic approach ensures that graduates not only excel in their academic front but also emerge themselves as all rounded individuals that are ready to face any kind of challenges of the world.

The college has taken various efforts to build and to improve the infrastructure at regular intervals whenever required. Our primary motto is to ensure good performance of the students in all the programmes that we offer from time to time but at the same time at Shri Chinai College of Commerce and Economics along with focusing on better performance of our students in their opted programme our esteem college also takes initiatives in improving the knowledge and skills of our students by way of organizing various Seminars/ webinars/ skill development activities in order to create and develop better and bigger version of our students personality and overall development. Our teachers take necessary measures in improving the communication skills of the students who have come from vernacular medium by way of encouraging and motivating them to participate in class debate, Elocution competition, class presentation and so on. We believe in shaping the career progression of our beloved students and will continue doing the same with more invention and innovation with the changing environment.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : 05 Answer After DVV Verification :01
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
00	165	151	470	00 | Answer After DVV Verification : | 2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
00	00	00	156	00	
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: 	2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
296	290	394	246	146 | Answer After DVV Verification : | 2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
74	44	56	61	59 | 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: | 2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---

| 552 | 552 | 552 | 552 | 552 |

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
552	552	552	552	552

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
05	06	03	03	02

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
05	04	03	02	02

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
01	01	02	00	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
00	01	01	00	00

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
08	09	17	00	00

	Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

Remark : Input is edited as per supporting document. Publications with ISBN number only would be considered

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3.4.3 — *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
04	03	02	02	02

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
04	02	00	00	00

Remark : Input is edited as per photographs & report. Excluded self finance & Days celebrations.

4.1.2 — *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
6.19	0.15	0.07	0.32	0.14

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
4.64419	37.98575	5.76974	49.94567	57.88836

Remark : Input is edited from audited statement.

4.3.2 — **Student – Computer ratio (Data for the latest completed academic year)**

	4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 46 Answer after DVV Verification: 28 Remark : Input is edited as per supporting document. Only students use computers considered.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
5.13	6.37	3.24	1.94	4.19 | Answer After DVV Verification : | 2023-24	2022-23	2021-22	2020-21	2019-20
---	---	---	---	---
0.49865	0.69828	0.69828	0.62499	1.27497	 Remark : Input is edited as per audited statement.
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input is edited as per supporting document.
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
00	14	9	00	07

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
4	01	03	01	05

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
18	27	44	08	09

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
267	298	390	362	317

Remark : Input is edited as per supporting document.(appointment letter)

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
01	02	00	00	02

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
00	02	00	00	00

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
32	29	24	05	34

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
08	05	02	1	09

Remark : Events cannot be split into activities, it will considered as one only. Input is edited accordingly.

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	01	00	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
04	02	03	01	01

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20

| 03 | 02 | 02 | 01 | 01 |

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 27 Answer after DVV Verification : 27