

Shri Chinai College of Commerce & Economics

Dr.S.Radhakrishnan Marg, Andheri East, Mumbai-400069.

Date: 10/03/2020

“CAMPUS PLACEMENT”

TYBCOM/BMS/BAF/BBI/BFM

“Capita India Private Limited”.

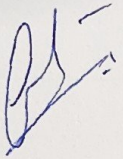
Students of **TYBCOM/BMS/BAF/BBI/BFM** are hereby informed that Capita India Private Ltd. is organising a “**campus placement**” in our college. The details of the campus placement are as under:

Day and Date : Friday, 13th March, 2020

Time : 9.00.a.m.

Venue : First Floor Auditorium

Students who are interested be present at 8:30 a.m. along with RESUME AND PHOTOCOPY of their certificates. They also need to produce the I-Card at the time of interview.



Prof. Incharge.

I/C Principal

Prof. Chetan Panchal.



2019-2020

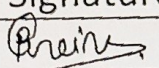
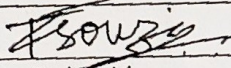
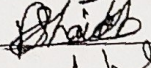
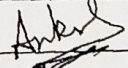
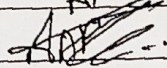
Shri Chinai college of Commerce and Economics

Andheri (East) Mumbai 400069

Campus Placement Interviews

Capita India Pvt. Ltd.

Appointed Students

Sr. No.	Name	Class	Signature
01.	Charlton collin Pereira.	TYBMS/B	
02	Rayden Kirth Dsouza	TYBMS/A	
03	Dhanish Manzoor Shaitch	FYBMS/B	
04	Ankush Pal	TYBFM	
05	Aaron Fernandes	TYBFM	
06	Calida Fernandes	T.Y.B.F.M	N.A.
07	Manidra Singh	T.Y.B.COM	N.A.



1. Students Notice Board
2. O.C.
3. Circulation

Mr./Ms. Aaron Fernandes
Mumbai

LETTER OF INTENT

Dear Aaron,

Welcome to the Capita family!

At Capita you will experience an environment charged with enthusiasm and one that offers huge growth potential for individuals who live the Company vision with a passion.

We are pleased to make you an offer of employment to join Capita on the following terms and conditions.

1. Appointment Terms and Conditions

- 1.1 You shall be appointed as **Executive in Band 7**.
- 1.2 Your Date of Joining will be confirmed shortly.
- 1.3 As an employee of the organisation, your **Annual Cost to Company** will be **Rs. 230,004/-**
- 1.4 You will be based in **Vikhroli** but will serve the Company or any of its subsidiaries or associated companies in any location within or outside of India.
- 1.5 Your employment with the Company is subject to:
 - (a) The accuracy of the testimonials and information provided by you.
 - (b) Your being free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - (c) You providing (by email or in hard copy) an accepted copy of your resignation from your current employer (if applicable) within ten calendar days of having received this offer/letter of intent.
 - (d) You providing two satisfactory references and clearing the background check conducted by our screening agency.
 - (e) You submitting your Credit Check/Score report on or before your date of joining. As per company requirements, a minimum score of 600 on the credit report is a pre-requisite.
 - (f) You submitting a copy of your Permanent Account Number (PAN), on or before your date of joining. If you have applied for a new PAN, you are required to submit proof of the same at the time of joining. In the event of PAN not being provided, company will deduct and deposit the tax with authorities at applicable rate or 20% of Gross Salary, whichever is higher.
 - (g) You submitting a copy of your AADHAR Card, on or before your date of joining. If you have applied for a new AADHAR Card, you are required to submit proof of the same at the time of joining.
 - (h) Successful completion of your graduation degree and submitting degree certificate and marksheets for all semesters / years in the year of joining
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- 1.8 The Company reserves the right to extend the probationary period in the event that your performance is not up to expectation.
- 1.9 The company reserves the right to recover the cost of training incurred if you leave the company in the first one year of employment.

We look forward to your dedication and commitment as we work together and wish you many fruitful years here at Capita.

With best wishes,

For Capita India Private Limited

Hemal Varma

Hemal Varma
Director, Human Resources

I have read and accepted the terms and conditions of employment as explained above

Signed: _____

Date: _____

Capita India Private Limited

Registered Office: Plant 6, Godrej & Boyce Complex, LBS Marg, Pirojshahnagar, Vikhroli (West), Mumbai - 400079, Maharashtra, India
+91-22-4042 5700 Registered in India. CIN: U93090MH2006PTC166414
Website: www.capita.com

Confidential

Annexure

Name :
Designation : Executive, Band 7

Components of Pay	Per Month	Per Annum
(A) FIXED COMPONENTS		
Basic Pay	7,667	92,004
House Rent Allowance	3,834	46,008
Statutory Bonus	3,000	36,000
Personal Pay	3,345	40,140
Total Fixed Pay (TFP)	17,846	214,152
(B) RETIRALS		
Provident Fund (Employer's Contribution)	1,321	15,852
Cost to Company (CTC)	19,167	230,004

Note:

* Monthly salary is subject to deduction of Professional Tax and Income tax.

1. Employee's contribution to Provident Fund, Professional Tax and Income Tax will be deducted as applicable.

2. HRA will be exempted from tax subject to producing the relevant bills as per income tax rules.

3. You can claim the reimbursements which is a part of your 'Personal Pay' for availing Income Tax exemption, as per applicable laws and company policy

4. Variable Performance Bonus mentioned above is indicative, which is performance based, and is paid out to all such employees who are on the active rolls of the Company (not resigned), as on the date of pay out and is calculated based on the performance appraisal rating of the employee and company performance. The organisation reserves the right to amend/alter the compensation structure.

5. You will be covered for Insurance (Mediclaime or ESI basis salary eligibility, Personal Accident, Term Life) as per Capita India policy.

6. You will be paid Gratuity as per the Gratuity ACT.

For Capita India Private Limited

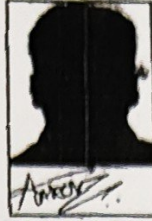
Hemal Varma

Hemal Varma
Director - Human Resources



Laxmi Charitable Trusts
**SHRI CHINAI COLLEGE OF
 COMMERCE & ECONOMICS**
 Andheri (E), Mumbai - 400 069.
 NAAC Re-Accredited B

ID CARD
 2019-20



Student's Sign.

Name : AARON R. FERNANDES

Class : T.Y.B.F.M. Div. : A

Dt. of Birth.: 21/08/1999

Roll No. : 07

Principal's Sign.

Address : 96/A2, AMBIKA CHS.
 DVP NAGAR, MHADA,
 4TH BUNGLOW,
 ADNHERI(E), MUMBAI-53

Tel. No. : 99167464120

Blood Gr. : A+ _

Year _____ Rly.Con. _____

Jun.	Jul.	Aug.	Sep.	Oct.	Nov.
Dec.	Jan.	Feb.	Mar.	Apr.	May.

Instructions : 1) This card is valid only for the student named & for the period indicated. 2) This card is not transferable & must be produced whenever demanded. 3) In case of loss, the holder of this card must intimate to the Principal immediately in writing. College No. ;



Capita

Date of Offer

Mr./Ms. **RAYDEN D'SOUZA**
Mumbai

LETTER OF INTENT

Dear **RAYDEN**,

Welcome to the Capita family!

At Capita you will experience an environment charged with enthusiasm and one that offers huge growth potential for individuals who live the Company vision with a passion.

We are pleased to make you an offer of employment to join Capita on the following terms and conditions.

1. Appointment Terms and Conditions

- 1.1 You shall be appointed as **Executive in Band 7**.
- 1.2 Your Date of Joining will be confirmed shortly.
- 1.3 As an employee of the organisation, your **Annual Cost to Company** will be **Rs. 230,004/-**
- 1.4 You will be based in **Vikhroli** but will serve the Company or any of its subsidiaries or associated companies in any location within or outside of India.
- 1.5 Your employment with the Company is subject to:
 - (a) The accuracy of the testimonials and information provided by you.
 - (b) Your being free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - (c) You providing (by email or in hard copy) an accepted copy of your resignation from your current employer (if applicable) within ten calendar days of having received this offer/letter of intent.
 - (d) You providing two satisfactory references and clearing the background check conducted by our screening agency.
 - (e) You submitting your Credit Check/Score report on or before your date of joining. As per company requirements, a minimum score of 600 on the credit report is a pre-requisite.
 - (f) You submitting a copy of your Permanent Account Number (PAN), on or before your date of joining. If you have applied for a new PAN, you are required to submit proof of the same at the time of joining. In the event of PAN not being provided, company will deduct and deposit the tax with authorities at applicable rate or 20% of Gross Salary, whichever is higher.
 - (g) You submitting a copy of your AADHAR Card, on or before your date of joining. If you have applied for a new AADHAR Card, you are required to submit proof of the same at the time of joining.
 - (h) Successful completion of your graduation degree and submitting degree certificate and marksheets for all semesters / years in the year of joining
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- 1.7 During the probation period, either party may terminate the contract by giving One month's notice in writing. On satisfactory completion of your probation period, your services will be deemed confirmed.
- 1.8 The Company reserves the right to extend the probationary period in the event that your performance is not up to expectation.
- 1.9 The company reserves the right to recover the cost of training incurred if you leave the company in the first one year of employment.

We look forward to your dedication and commitment as we work together and wish you many fruitful years here at Capita.

With best wishes,

Capita India Private Limited

Warma

Warma
Director - Human Resources

I have read and accepted the terms and conditions of employment as explained above

Signed: _____

Date: _____

Capita India Private Limited

Office: Plant 6, Godrej & Boyce Complex, LBS Marg, Pirojshah Nagar, Vikhroli (West), Mumbai - 400079, Maharashtra, India
4042 5700 Registered in India. CIN: U93090MH2006PTC166414

www.capita.com

Annexure

Name :
 Designation : Executive, Band 7

Components of Pay	Per Month	Per Annum
(A) FIXED COMPONENTS		
Basic Pay	7,667	92,004
House Rent Allowance	3,834	46,008
Statutory Bonus	3,000	36,000
Personal Pay	3,345	40,140
Total Fixed Pay (TFP)	17,846	214,152
(B) RETIRALS		
Provident Fund (Employer's Contribution)	1,321	15,852
Cost to Company (CTC)	19,167	230,004

- Note:**
 * Monthly salary is subject to deduction of Professional Tax and Income tax.
- Employee's contribution to Provident Fund, Professional Tax and Income Tax will be deducted as applicable.
 - HRA will be exempted from tax subject to producing the relevant bills as per income tax rules.
 - You can claim the reimbursements which is a part of your 'Personal Pay' for availing Income Tax exemption, as per applicable laws and company policy
 - Variable Performance Bonus mentioned above is indicative, which is performance based, and is paid out to all such employees who are on the active rolls of the Company (not resigned), as on the date of pay out and is calculated based on the performance appraisal rating of the employee and company performance. The organisation reserves the right to amend/alter the compensation structure.
 - You will be covered for Insurance (Mediclaime or ESI basis salary eligibility, Personal Accident, Term Life) as per Capita India policy.
 - You will be paid Gratuity as per the Gratuity ACT.

For Capita India Private Limited

Hemal Varma

Hemal Varma
 Director - Human Resources



Laxmi Charitable Trusts
**SHRI CHINAI COLLEGE OF
COMMERCE & ECONOMICS**
Andheri (E), Mumbai - 400 069.
NAAC Re-Accredited B

ID CARD
2019-20



Student's Sign.

Name : RAYDEN D'SOUZA

Class : T.Y.B.M.S. Div. : A
Dt. of Birth.: 25/09/1999
Roll No. : 30


Principal's Sign.



Mr./Ms. DHANISH SHAIKH
Mumbai

LETTER OF INTENT

Dear DHANISH,

Welcome to the Capita family!

At Capita you will experience an environment charged with enthusiasm and one that offers huge growth potential for individuals who live the Company vision with a passion.

We are pleased to make you an offer of employment to join Capita on the following terms and conditions.

1. Appointment Terms and Conditions

- 1.1 You shall be appointed as **Executive in Band 7**.
- 1.2 Your Date of Joining will be confirmed shortly.
- 1.3 As an employee of the organisation, your **Annual Cost to Company** will be **Rs. 230,004/-**
- 1.4 You will be based in **Vikhroli** but will serve the Company or any of its subsidiaries or associated companies in any location within or outside of India.
- 1.5 Your employment with the Company is subject to:
 - (a) The accuracy of the testimonials and information provided by you.
 - (b) Your being free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - (c) You providing (by email or in hard copy) an accepted copy of your resignation from your current employer (if applicable) within ten calendar days of having received this offer/letter of intent.
 - (d) You providing two satisfactory references and clearing the background check conducted by our screening agency.
 - (e) You submitting your Credit Check/Score report on or before your date of joining. As per company requirements, a minimum score of 600 on the credit report is a pre-requisite.
 - (f) You submitting a copy of your Permanent Account Number (PAN), on or before your date of joining. If you have applied for a new PAN, you are required to submit proof of the same at the time of joining. In the event of PAN not being provided, company will deduct and deposit the tax with authorities at applicable rate or 20% of Gross Salary, whichever is higher.
 - (g) You submitting a copy of your AADHAR Card, on or before your date of joining. If you have applied for a new AADHAR Card, you are required to submit proof of the same at the time of joining.
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- 1.9 The company reserves the right to recover the cost of training incurred if you leave the company in the first one year of employment.

We look forward to your dedication and commitment as we work together and wish you many fruitful years here at Capita.

With best wishes,

For Capita India Private Limited

Hemal Varma

Hemal Varma
Director, Human Resources

I have read and accepted the terms and conditions of employment as explained above

Signed: _____

Date: _____

Annexure

Name :
 Designation : Executive, Band 7

Components of Pay	Per Month	Per Annum
(A) FIXED COMPONENTS		
Basic Pay	7,667	92,004
House Rent Allowance	3,834	46,008
Statutory Bonus	3,000	36,000
Personal Pay	3,345	40,140
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- Note:**
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 - You will be covered for Insurance (Mediclaime or ESI basis salary eligibility, Personal Accident, Term Life) as per Capita India policy.
 - You will be paid Gratuity as per the Gratuity ACT.

For Capita India Private Limited

Hemal Varma

Hemal Varma
 Director - Human Resources



Laxmi Charitable Trusts
**SHRI CHINAI COLLEGE OF
 COMMERCE & ECONOMICS**
 Andheri (E), Mumbai - 400 069.
 NAAC Re-Accredited B

ID CARD
 2019-20



Student's Sign.

Name : DHANISH MANZOOR
 SHAIKH

Class : T.Y.B.M.S

Div. : B

Dt. of Birth.: 12/12/1998

Roll No. : 18

Principal's Sign.



Address : R.NO.5, SAIKRUPA BLDG.
 1ST FLR., BHANDARWADA
 MAROL VILLAGE,
 ANDHERI(E), MUMBAI-59

Tel. No. : 9773204781

Blood Gr. : B+

Year _____ Rly.Con. _____

Jun.	Jul.	Aug.	Sep.	Oct.	Nov.
Dec.	Jan.	Feb.	Mar.	Apr.	May.

Instructions : 1) This card is valid only for the student named & for the period indicated. 2) This card is not transferable & must be produced whenever demanded. 3) In case of loss, the holder of this card must intimate to the Principal immediately in writing. College No. :



Capita

Date of Offer

Mr./Ms. Mr. Charlton Pereira
Mumbai

LETTER OF INTENT

Dear Charlton,

Welcome to the Capita family!

At Capita you will experience an environment charged with enthusiasm and one that offers huge growth potential for individuals who live the Company vision with a passion

We are pleased to make you an offer of employment to join Capita on the following terms and conditions.

1. Appointment Terms and Conditions

- 1.1 You shall be appointed as Executive in Band 7.
- 1.2 Your Date of Joining will be confirmed shortly.
- 1.3 As an employee of the organisation, your Annual Cost to Company will be Rs. 230,004/-
- 1.4 You will be based in Vikhroli but will serve the Company or any of its subsidiaries or associated companies in any location within or outside of India.
- 1.5 Your employment with the Company is subject to:
 - (a) The accuracy of the testimonials and information provided by you.
 - (b) Your being free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.
 - (c) You providing (by email or in hard copy) an accepted copy of your resignation from your current employer (if applicable) within ten calendar days of having received this offer/letter of intent.
 - (d) You providing two satisfactory references and clearing the background check conducted by our screening agency.
 - (e) You submitting your Credit Check/Score report on or before your date of joining. As per company requirements, a minimum score of 600 on the credit report is a pre-requisite.
 - (f) You submitting a copy of your Permanent Account Number (PAN), on or before your date of joining. If you have applied for a new PAN, you are required to submit proof of the same at the time of joining. In the event of PAN not being provided, company will deduct and deposit the tax with authorities at applicable rate or 20% of Gross Salary, whichever is higher.
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- 1.9 The company reserves the right to recover the cost of training incurred if you leave the company in the first one year of employment.

We look forward to your dedication and commitment as we work together and wish you many fruitful years here at Capita.

With best wishes,

For Capita India Private Limited

Hemal Varma
Director, Human Resources

I have read and accepted the terms and conditions of employment as explained above

Signed: *

Date: _____

Capita India Private Limited

Registered Office: Plant 6, Godrej & Boyce Complex, LBS Marg, Pirohahnagar, Vikhroli (West), Mumbai - 400079, Maharashtra, India
Tel: +91-22-4042 5700 Registered in India. CIN: U93090MH2005PTC166414
Website: www.capita.com

Annexure

Name :
Designation : Executive,

Band 7

Components of Pay	Per Month	Per Annum
(A) FIXED COMPONENTS		
Basic Pay	7,667	92,004
House Rent Allowance	3,834	46,008
Statutory Bonus	3,000	36,000
Personal Pay	3,345	40,140
Total Fixed Pay (TFP)	17,846	214,152
(B) RETIRALS		
Provident Fund (Employer's Contribution)	1,321	15,852
Cost to Company (CTC)	19,167	230,004

Note:

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1. Employee's contribution to Provident Fund, Professional Tax and Income Tax will be deducted as applicable.
2. HRA will be exempted from tax subject to producing the relevant bills as per income tax rules
3. You can claim the reimbursements which is a part of your 'Personal Pay' for availing Income Tax exemption, as per applicable laws and company policy
4. Variable Performance Bonus mentioned above is indicative, which is performance based, and is paid out to all such employees who are on the active rolls of the Company (not resigned), as on the date of pay out and is calculated based on the performance appraisal rating of the employee and company performance. The organisation reserves the right to amend/alter the compensation structure.
5. You will be covered for Insurance (Mediclam or ESI basis salary eligibility, Personal Accident, Term Life) as per Capita India policy.
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For Capita India Private Limited

Hemal Varma

Hemal Varma
Director - Human Resources



Laxmi Charitable Trusts
**SHRI CHINAI COLLEGE OF
COMMERCE & ECONOMICS**
Andheri (E), Mumbai - 400 069.
NAAC Re-Accredited B

ID CARD
2019-20



Student's Sign.




Name : CHARLTON COLLIN
PEREIRA

Class : T.Y.B.M.S. Div. : B

Dt. of Birth.: 07/01/2000

Roll No. : 11


Principal's Sign.



Mr./Ms. ANKUSH PAL
Mumbai

LETTER OF INTENT

Dear ANKUSH,

Welcome to the Capita family!

At Capita you will experience an environment charged with enthusiasm and one that offers huge growth potential for individuals who live the Company vision with a passion.

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1. Appointment Terms and Conditions

- 1.1 You shall be appointed as **Executive in Band 7**.
- 1.2 Your Date of Joining will be confirmed shortly.
- 1.3 As an employee of the organisation, your **Annual Cost to Company will be Rs. 230,004/-**
- 1.4 You will be based in **Vikhroli** but will serve the Company or any of its subsidiaries or associated companies in any location within or outside of India.
- 1.5 Your employment with the Company is subject to:
 - (a) The accuracy of the testimonials and information provided by you.
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With best wishes,

For Capita India Private Limited

Hemal Varma

Hemal Varma
Director - Human Resources

I have read and accepted the terms and conditions of employment as explained above

Signed: _____

Date: _____

Capita India Private Limited
Registered Office: Plant 6, Godrej & Boyce Complex, LBS Marg, Pirujshahnagar, Vikhroli (West), Mumbai - 400079, Maharashtra, India
Tel: +91-22-4642 5700 Registered in India. CIN: U93090MH2006PTC166414
Website: www.capita.com

Data Classification: Confidential

Copy to

1. Students Notice Board
2. O.C.
3. Circulation

Annexure

Name :
 Designation : Executive, Band 7

Components of Pay	Per Month	Per Annum
(A) FIXED COMPONENTS		
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For Capita India Private Limited

Hemal Varma

Hemal Varma
 Director - Human Resources



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**SHRI CHINAI COLLEGE OF
 COMMERCE & ECONOMICS**
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 2019-20



Student's Sign.

Name : ANKUSH PAL

Class : T.Y.B.F.M. Div : A

Dt. of Birth. : 22/11/1999

Roll No. : 23

[Signature]
 Principal's Sign.



Address : R.NO.1, NR. SHIV SENA
 OFFICE, TUNGA VILLAGE,
 POWAI, MUMBAI- 72

Tel. No. : 7045410966

Blood Gr. : _B+

Year _____ Rly.Con. _____

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