

# Shri Chinai College Of Commerce & Economics

Accredited by NAAC : B

## ❖ Curriculum Development

Curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly, members of the faculty regularly attend seminars / workshops etc. on syllabus revision. Departmental meeting is conducted in order to give suggestions for syllabus and the same is being forwarded to board of studies.

## ❖ Teaching and Learning

Teaching Plan submitted at the beginning of each semester and weekly reports are collected from the lecturers. Staff members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. Staff members are encouraged to use audio visual aids and ICT in the classroom. Usage of LCD projectors for better presentation, role play, casestudy approach so as to make learning simple, easy and interesting. Regular departmental meeting are conducted. The faculty uses innovative teaching learning methods such as roleplays, group discussions and news article discussions. Field trips, industrial visits and workshops are organized to understand the practical nature of the subjects taught. Notes are circulated to students by teachers whenever required.

## ❖ Examination and Evaluation

College follows all Ordinances as laid down by the University of Mumbai as Regards to examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University. During examination time workload of supervision is adjusted depending on papers assessment and result declaration of result. Supervision chart is allotted on equity basis.

  
**INCHARGE PRINCIPAL**  
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#### ❖ Research and Development

Fulltime faculties of the college is provided with a common laptop with WiFi facility to help them in research work.

#### ❖ Library, ICT and Physical Infrastructure / Instrumentation

The college has added necessary hardware and software to equip classrooms with ICT facilities. Fulltime faculty of the college is provided with a common laptop, projects and exercises. We focus on student feedback for regular appraisal of faculty. In the staff meeting, staff members are shown their individual feedback and after the meeting principal has one on one discussion with each staff member on the basis of analysis of their feedback. The institution encourages and also provides financial assistance in terms of reimbursement of fees to the faculty to attend seminars, present papers, participate in refresher /orientation courses.

#### ❖ Human Resource Management

- All the portfolios of curricular and co-curricular activities are distributed among staff members at the beginning of the academic year. These portfolios are assigned on rotation basis.
- Staff Academy is in place where programmes are held for staff members.
- Staff attendance is monitored on daily basis via biometric machine as well as by maintaining of a muster.
- Service books and employee records are maintained.

#### ❖ Admission of Students

To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. The complete master list of applicants as per merit is displayed on the college notice board. Similarly merit list (Categories wise) of selected candidates is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.

#### ❖ Industry Interaction / Collaboration

With the objectives of enabling the students to establish the link between Theory and Practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. We call eminent resource persons from industry were invited to deliver talks in their various areas of expertise. • Guest lectures are conducted by industry experts. • Short Industrial visit is organized (BSE). •

  
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